

Constitutional Changes November 2014

Start

UP-DATE ACCORDING TO NCC AGM CONFERENCE 8th to 10th September 2000.

Amendments approved at Mini N.C. Meeting, 26th and 27th May 2001.

Ratified NCC Phone Conference 13th May 2008

Submitted to OCBA May 2008

Amendments September 2009

Amendments approved ASRF AGM submitted to OCBA September 2011

Amendments approved ASRF AGM submitted to OCBA December 2014

CONSTITUTION OF THE AUSTRALIAN STREET ROD FEDERATION

The Australian Street Rod Federation (A.S.R.F.) was formed on 28th June 1974 at the Annual General Conference of the Australian Hot Rod Association held in New South Wales.

This Constitution was formulated by the Divisional Directors of the A.S.R.F. who were:

- A) Victoria - Mr Robert Dykes
- B) Queensland - Mr John Cowling
- C) South Australia - Mr Robert Moule
- D) New South Wales - Mr Robert Heggie
- E) Tasmania - Mr Ian Murcott
- F) Australian Show Promoters - Mr Kevin Mayo

Western Australia, under the Directorship of Mr Vincent Berriman, was included as a representative on the N.C.C. from June 1976.

The A.S.R.F. inherited and took over all Hot Rodding functions of the dissolved Australian Hot Rod Federation. The A.S.R.F. is now recognised as the governing and controlling body of all Australian Hot Rodding and Street Rodding.

This Constitution was formally amended in June 1976 and in August 1980 at the Annual General Meetings of the A.S.R.F. held in Adelaide, and again in October 1991 at the A.G.M. held in Sydney, and again at Hobart 2000 and at the Mini Meeting May 2001 held in Sydney. Formally ratified 13th May 2008 and submitted May 2008.

This Constitution was formally amended in September 2009 at the Annual General Meeting of the A.S.R.F. held on the Gold Coast by the State Directors of the A.S.R.F. who were:

- a) Victoria - Mr Tony Bakker
- b) Queensland - Mr Darryl Harvey
- c) South Australia - Mr Heiner Gossert
- d) New South Wales - Mr Kim Fetherston
- e) Tasmania - Mr Lindsay Greenwood
- f) West Australia - Mr Steve Johnson
- g) Australian Capital Territory - Mr Mark Saunders

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This Constitution was formally amended in September 2011 at the Annual General Meeting of the A.S.R.F. held at Gold Coast by the State Representatives of the A.S.R.F. who were:

- a) Victoria - Mr Bruce Helms
- b) Queensland - Mr Colin Chapman
- c) South Australia - Mr Heiner Gossert
- d) New South Wales - Mr Kim Fetherston
- e) Tasmania - Mr Lindsay Greenwood
- f) West Australia - Mr Steve Johnson
- g) Australian Capital Territory - Mr Mark Saunders

This Constitution was formally amended in November 2014 at the Extraordinary Meeting of the A.S.R.F. held at Gold Coast by the State Representatives of the A.S.R.F. who were:

- a) Australian Capital Territory - Mr Mark Saunders (proxy)
- b) New South Wales - Mr Kim Fetherston
- c) Queensland - Mr Colin Chapman
- d) South Australia - Mr Robert Riggs
- e) Tasmania - Mr Lindsay Greenwood
- f) Victoria - Mr Bruce Helms
- g) West Australia - Mr Tony Kean (absent)

CONSTITUTION

AUSTRALIAN STREET ROD FEDERATION INCORPORATED

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1.0 PREAMBLE

- 1.1 The Australian Street Rod Federation Incorporated is the duly constituted governing body of all facets of Street Rodding in Australia, and as such has pledged itself to the promotion and development of the sport on a national basis.
- 1.2 The A.S.R.F. shall protect its members from harmful exploitation and unfair or dishonest promotion, and commit itself to assist and encourage any activity designed to foster and create goodwill between its members, the general public and state authorities.

2.0 DEFINITIONS AND ABBREVIATIONS

- 2.1 Titles, names and abbreviations used in this Constitution shall be defined as follows and unless the context implies otherwise, words importing the singular shall include the plural and vice versa and words importing the masculine gender shall include the feminine gender.
- 2.2 A.S.R.F.: The Australian Street Rod Federation Incorporated.
- 2.3 N.C.C.: The National Control Council. This group is collectively recognised as the National Administrator of A.S.R.F. affairs.
- 2.4 A.G.M.: Annual General Meeting of the National Control Council.
- 2.5 N.D.: The A.S.R.F. National Director.
- 2.6 N.C.: The A.S.R.F. National Coordinator.
- 2.7 Director: The A.S.R.F. Divisional Director.
- 2.8 Division: A geographic sub-division of Australia defined in area and recognised by the A.S.R.F. as being the bounds to which a Divisional Council administers. In the absence of a Divisional Council, the N.C.C. may administer.

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- 2.9 Divisional Council (D.C.): The A.S.R.F. Divisional Council. This group is collectively recognised as the Local Administrator of A.S.R.F. affairs.
- 2.10 Sec and/or Treasurer: The Divisional Council Secretary and/or Treasurer.
- 2.11 Club: A group of no less than ten persons formed under a name, having an elected executive, a bank account in the name of the Club and a Constitution that includes terms of membership and subscription, the structure, election and duties of its executive, its financial year, annual general meeting, quorum and voting procedure, banking and handling of funds and accounts, a statement requiring A.S.R.F. membership of each of its members, means of Constitution amendments, and terms of dissolution. The Objects of the Club must specifically concern the support and advancement of the rodding movement.
For the purpose of renewal of affiliation as a Club a group of no less than five persons constitutes a Club.
- 2.12 Member: A member of a club or an individual
- 2.12 N.T.A.C.: The A.S.R.F. National Technical Advisory Committee.
- 2.13 N.T.A.C.C.: The A.S.R.F. National T.A.C. Coordinator.
- 2.14 T.A.C.: The A.S.R.F. State Technical Advisory Committee.
- 2.15 T.A.C. Chief Inspector: The A.S.R.F. State T.A.C senior officer.
- 2.16 C.N.S.: The A.S.R.F. Chief National Steward.
- 2.17 C.S.: The Divisional Council Chief Steward.
- 2.18 Show Promoter: Any person or group of persons operating under one name that promotes an A.S.R.F. recognised show.
- 2.19 H.R.P.A.: The Hot Rod Promotions Australia.

- 2.20 Rod Show: A public display of any A.S.R.F. Class or Section vehicles and/or other vehicles to which an admission is paid.
- 2.21 Sec: The A.S.R.F. Secretary.
- 2.22 Handbook: The A.S.R.F. publication containing an overview of the rules and regulations of the A.S.R.F.
- 2.23 National Event: An event sanctioned by the N.C.C. to be of special status.
- 2.24 Nationals: A special word with restricted use within the sport. The use of the word "Nationals" in any context for any street rodding event can only be authorised by the N.C.C.
- 2.25 Calendar: The annual list of rodding events sanctioned by the A.S.R.F.

3.0 OBJECTIVES OF THE A.S.R.F.

- 3.1 To co-ordinate and administratively control all facets of Street Rodding in Australia and to instigate and enforce all rules needed to attain this end.
- 3.2 To promote interest in Street Rodding by sharing and exchanging information.
- 3.3 To afford members such benefits and privileges as it may be possible to arrange.
- 3.4 To encourage and assist in any activity designed to foster good relationship between the public and the sport or to increase the knowledge and acceptance of the sport by the public.
- 3.5 To monitor the administration of the laws and regulations affecting Street Rodding, and to report on any proposed action or scheme to any interested party as and when deemed necessary by the A.S.R.F.

- 3.6 To acquire, hold, deal with, and dispose of, any real and personal property, which may be deemed necessary or convenient for any of the purposes of the A.S.R.F.
- 3.7 To administer any property on trust, necessary or convenient for any of the purposes of the A.S.R.F.
- 3.8 To open and operate ADI (authorised Deposit-taking Institution) accounts
- 3.9 To invest any money of the A.S.R.F.
 - (i) In any security in which trust moneys may, by Act of Parliament, be invested; or
 - (ii) In any other manner authorised by the rules of the A.S.R.F;
- 3.10 To borrow money upon such terms and conditions as the A.S.R.F thinks fit
- 3.11 give such security for the discharge of liabilities incurred by the A.S.R.F as the A.S.R.F thinks fit
- 3.12 Appoint agents to transact any business of the A.S.R.F on its behalf
- 3.13 enter into any other contract the A.S.R.F considers necessary or desirable
- 3.14 To take such steps by personal or written appeals, public meetings or otherwise as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the A.S.R.F. whether by way of donations, sponsorships, subscriptions or otherwise.

- 3.15 To do all such other lawful things as the A.S.R.F. may from time to time think relevant or conducive to the attainment of the objectives of the A.S.R.F.
- 3.16 To encourage and assist any organiser in the progressive and honest promotion of any aspect of the sport.
- 3.17 To protect the sport and its participants from harmful exploitation and unfair or dishonest promotion.

4.0 MEMBERSHIP AND CLUB AFFILIATION

- 4.1 Membership shall be as an Individual or as a member of a Club.
- 4.2 An Individual shall become a full member once his application on the prescribed form is accepted and the fee is received, processed and the membership card issued.
- 4.3 Individual full membership fees shall be as set by the N.C.C.
- 4.4 Application for Club affiliation shall be made on the prescribed form and remitted to the relevant Director with a copy of the Club's Constitution plus membership fees. Clubs are encouraged to establish a PO Box and an email address for ease of communication. It is recommended that all Affiliated Clubs be Incorporated.

Upon D.C. approval all material relevant to the application will be forwarded to Head Office.

- 4.5 All members of Affiliated Clubs are required to be A.S.R.F. members and club constitutions must have this clause included before they seek affiliation/re-affiliation.
- 4.6 Club affiliation fees will be as set by the N.C.C., the payment of total fee being the responsibility of the Club, providing the above fees are received by the prescribed date as set by the N.C.C.
- 4.7 Arrears: Any Club or Individual member shall lose all

powers, privileges, membership and recognition when due subscriptions fall into more than 30 days arrears. Any Club whose membership lapses and re-applies after this period may be treated as a new application.

5.0 THE NATIONAL CONTROL COUNCIL

- 5.1 The N.C.C. shall consist of one representative from each Divisional Council.
- 5.2 An absence of more than one representative does not constitute a quorum.
- 5.3 The N.D., N.C. or Secretary must give all persons mentioned in 5.1 above 28 days clear notice in writing of his intention to call a meeting of the N.C.C.
- 5.4 The N.D. or N.C. will act as Chairman of N.C.C. meetings.
- 5.5 If the N.D. or N.C. is absent from the N.C.C. meeting, the meeting will vote for a Chairman. If that person is allowed a vote, he still can.
- 5.6 The N.D. or N.C. can speak on any matter but cannot vote on any matter.
- 5.7 A representative may be elected to act as Chairman of Directors.
- 5.8 The A.S.R.F. Secretary shall take the Minutes at N.C.C. meetings.
- 5.9 If the A.S.R.F. Secretary is absent from the N.C.C. meeting some person not part of the N.C.C. can be voted to take the minutes.
- 5.10 The C.N.S. may attend N.C.C. meetings as an Observer, to give advice on matters pertaining only to Stewarding and Judging.
- 5.11 The N.T.A.C.C. may attend N.C.C. meetings as an Observer, to give advice on T.A.C. matters only.
- 5.12 Each D.C. representative shall have one vote on any matter.

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- 5.13 All voting is to be done by a show of hands unless a secret ballot is requested by a majority of representatives.
- 5.14 A simple majority of votes is required to pass any motion.
- 5.15 A vote on any motion that is tied will result in the status quo remaining.
- 5.16 At such times as deemed necessary by the N.C.C. a motion shall be forwarded to each of the Directors by mail or email for consideration by the Divisional Councils and the recording of a For, Against, or Abstain vote.
- 5.17 The vote must be returned within the time limit noted on the motion to be valid.
- 5.18 The time limit shall allow for the motion to be announced at a Divisional Council meeting, be taken back to the Clubs for determination, and then voted on at the next Divisional Council meeting.
- 5.19 A majority of the votes must be for the motion to carry it and the results must be communicated to the delegates on completion of the voting.
- 5.20 At any time that a D.C. believes that the motion warrants further discussion or presentation they may veto the motion, stating the reasons and returning the motion within the allotted time.

6.0 THE FUNCTIONS AND POWERS OF THE N.C.C.

- 6.1 To establish, police and regularly review the Constitution and all rules pertaining to the administration of Street Rodding in Australia.
- 6.2 To supervise the establishment and maintenance of branches of the A.S.R.F. to be known as Divisional Councils.
- 6.3 To establish and regularly review the geographic boundaries of these Divisional Councils.

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- 6.4 To consider and respect, and if deemed necessary to implement the recommendations of the D.C.'s.
- 6.5 To supervise the affairs of those Divisions not having Councils.
- 6.6 To issue Event Permits to Promoters of National Rodding events.
- 6.7 To compile and publish an annual National Calendar of sanctioned events.
- 6.8 To set the salary or honorarium of any employee or official of the A.S.R.F.
- 6.9 To establish and regularly review the budget.
- 6.10 To arbitrate disputes between D.C.'s or between Clubs where the arbitrary process of the D.C. is ineffective.
- 6.11 To establish, impose and collect penalties, levies, fees, fines and contributions where applicable.
- 6.12 To appoint the Chief National Steward C.N.S.
- 6.13 To appoint Advisers and Sub-Committees for the better administration or policing of the sport.
- 6.14 To establish and distribute all bulletins or other regular publications, uniforms, emblems or any other identification material.
- 6.15 To compile Annual Reports of activities and Finance for distribution to D.C.'s and any other body deemed necessary.
- 6.16 To enforce any legal instruction from any higher authority in respect to the sport.
- 6.17 To formulate policies for, and giving direction to the general advancement of Street Rodding in Australia.
- 6.18 To co-ordinate and supervise all international Street Rodding activities in Australia and to maintain liaison with similar organisations in other countries.

6.19 To generally take any action necessary to increase the popularity, knowledge and membership of Street Rodding.

7.0 THE DIVISIONAL COUNCIL

7.1 A Divisional Council shall be formed in each Division having three or more Clubs.

7.2 The Divisional Council shall consist of:

- A Director
- A Secretary and/or Treasurer
- A voting delegate from each Club
- A non-voting Chairman can be appointed

7.3 The Secretary and/or Treasurer or a nominated person will keep the minutes of the meeting.

7.4 A quorum at Divisional Council meeting will be 3/4 of the average attendants of voting delegates.

7.5 Each voting delegate can speak on any matter and shall have one vote on any matter.

7.6 Any non-voting delegate (with the exception of the Chairman) can speak on any matter subject to the ruling of the Chairman.

7.7 A simple majority of votes is required to pass any motion.

7.8 A motion may be considered important enough to be put to club members for direction before voting at the following Divisional Council meeting.

7.9 A vote on any motion that is tied will result in the status quo remaining.

7.10 If the Chairman of the Divisional Council is absent from the Divisional Council, the meeting will vote for a Chairman from those present. If that person is normally allowed to speak and vote, he still can.

7.11 If the Minute Secretary is absent a person from the meeting can be appointed to take the minutes of the meeting. If that person is normally allowed to speak

and/or vote, they still can.

- 7.12 All voting is to be done by a show of hands unless a secret ballot is requested by a majority of voting delegates.
- 7.13 All D.C.'s will meet in the first week of each calendar month (where possible) at a time and place set by the D.C.
- 7.14 An Extraordinary meeting can be called at any time when necessary providing all Clubs can send a delegate to the meeting.
- 7.15 The A.G.M. of the D.C. shall be held at a time suitable to the majority of those required to be present. See also quorum part 7.4. The agenda must include the presentation of written annual report by the Divisional Director, the T.A.C. Chief Inspector and the Chief Steward.
- 7.16 Each D.C. will be responsible for its own financial transactions.
- 7.17 The D.C. shall nominate the signatories to the account.
- 7.18 The Divisional Council has the right for a meeting or a part of a meeting to be declared a closed meeting where only those on the Divisional Council are permitted to be present.

8.0 FUNCTIONS OF THE DIVISIONAL COUNCIL

- 8.1 To supervise and administer Street Rodding not in conflict with the functions of the N.C.C. within their Division in accordance with this Constitution and the rules of the A.S.R.F. and to report to the N.C.C. refusal of compliance.
- 8.2 To implement any directive of the N.C.C.
- 8.3 To continually consider and review the rules of the A.S.R.F. in relation to the needs of the Division and make recommendations for change to the N.C.C.
- 8.4 To distribute copies of the minutes of each D.C.

meeting to the N.C.C. and to each affiliated club in that Division within 14 days of that meeting.

- 8.5 To approve the sanctioning or otherwise of any scheduled or unscheduled event in that Division Council area.
- 8.6 To determine the allocation of sanction for a scheduled event for which there is more than one applicant.
- 8.7 To arbitrate disputes between clubs within their Division.
- 8.8 To receive and pass on to the A.S.R.F. all A.S.R.F. Head Office income not remitted direct.
- 8.9 To establish and maintain an account in the name of the A.S.R.F. with the authorised co-signers.
- 8.10 To pay any accounts as received for those expenses properly incurred in the administration of A.S.R.F. affairs in that Division.
- 8.11 To maintain such liaison with public or other authorities as may be necessary to advance the interest of the sport in that Division.
- 8.12 To affiliate Clubs and to notify the N.C.C. of such decisions.

9.0 APPOINTMENT OF AN ASRF DIRECTOR

- 9.1 The Divisional Council will appoint the Director for a maximum of a two-year term.
- 9.2 Nominations will be called for the position of Director as required.
- 9.3 Nominations from any A.S.R.F. member with recent Divisional Council experience will be accepted for the Director position. (Nominees must attend at least 6 meetings in the previous 12 months, preceding nomination unless otherwise approved by the N.C.C.).
- 9.4 The Divisional Council will when necessary appoint the

Director for the following two years.

9.5 Years of re-election of the Directors shall be staggered so that at no time will more than four of the total Directors be facing re-election in the 12 month period.

9.6 The S.A. Director will also be appointed ASRF Public Officer.

10.0 DUTIES OF A DIRECTOR

10.1 Work under the rules laid-down by the N.C.C. and lead his Divisional Council in accordance with the functions of Divisional Councils, see part 7.0.

10.2 It shall be the function of the Director to be primarily responsible to the N.C.C. for the activities of all A.S.R.F. personnel assigned for duties in connection with his D.C. area.

10.3 It shall be the duty of the Director to attend all N.C.C. meetings to represent and vote on behalf of his D.C. If at any time a Director is unable to attend an N.C.C. meeting the D.C. shall appoint a representative to attend and act on its behalf.

10.4 The Director shall at all times keep himself totally conversant with all aspects of Rodding.

11.0 APPOINTMENT OF A DIVISIONAL COUNCIL SECRETARY and/or TREASURER

11.1 The Divisional Council will appoint the Divisional Council Sec/Treasurer for a maximum of a two-year term.

11.2 Nominations will be called for the position of Divisional Council Sec &/or Treasurer as required.

11.3 Nominations from any A.S.R.F. member with Divisional Council experience will be accepted for the Divisional Council Sec &/or Treasurer positions.

11.4 The Divisional Council will when necessary appoint the

Divisional Council Sec &/or Treasurer for the following two years.

12.0 DUTIES OF THE DIVISIONAL COUNCIL SECRETARY and/or TREASURER

12.1 It shall be the duty of the Divisional Council Sec &/or Treasurer to manage and supervise the day-to-day secretarial and general affairs of the Divisional Council including the maintenance of the petty cash accounts and all receipts and payments, submitting a monthly statement of income and expenditure to the Divisional Council.

12.2 To retain some degree of continuity to the executive of the Divisional Council, the Director and the Divisional Council Sec &/or Treasurer will hold office for up to a two year term with one of the executives finishing a term at the end of one financial year and the other the next financial year. The Divisional Council will decide who retires in which year.

13.0 APPOINTMENT OF THE NATIONAL DIRECTOR

13.1 A National Director may be appointed for a period of 12 months.

13.2 If necessary nominations will be called for the position of National Director each year.

13.3 Nominations from any A.S.R.F. member, with 12 months recent Divisional Council experience, will be accepted for the National Director position.

13.4 The N.C.C. at its A.G.M. may appoint a National Director in accordance with the contract/conditions accepted by the N.C.C. and the National Director elect.

14.0 DUTIES OF THE NATIONAL DIRECTOR

14.1 To work under the supervision of the N.C.C. to meet the Objectives of the A.S.R.F. (see part 3.0) and the Functions of the N.C.C. (see part 6.0).

15.0 APPOINTMENT OF A NATIONAL COORDINATOR

15.1 A National Coordinator may be appointed for a period of 12 months.

15.2 If necessary nominations will be called for the position of National Coordinator each year.

15.3 The N.C.C. at its A.G.M. may appoint a National Coordinator in accordance with the contract/conditions accepted by the N.C.C. and the National Coordinator elect.

16.0 DUTIES OF A NATIONAL COORDINATOR

16.1 To work under the supervision of the N.C.C. to meet the Objectives of the A.S.R.F. (see part 3.0) and the Functions of the N.C.C. (see part 6.0). Note: The position may be part-time or full time.

17.0 APPOINTMENT OF THE A.S.R.F. SECRETARY

17.1 The A.S.R.F. Secretary will be appointed by the N.C.C. as required.

18.0 DUTIES OF THE A.S.R.F. SEC

18.1 Work under the supervision of the N.C.C. to meet the Objectives of the A.S.R.F. (see part 3.0), the Functions of the N.C.C. (see part 6.0) and the Requirements of Finance (see part 31.0).

NOTE: The geographical location of the above positions and their effects on costs will be considered by the N.C.C.

The above positions can be paid, part or full-time positions.

19.0 APPOINTMENT OF THE CHIEF NATIONAL STEWARD

19.1 A C.N.S. may be appointed for a two-year period.

19.2 Nominations will be called for the position of C.N.S.

each two years.

19.3 Nominations from any A.S.R.F. member, with A.S.R.F. steward's experience will be accepted for the C.N.S.'s position.

19.4 The N.C.C. at its A.G.M. may appoint the C.N.S. for the ensuing two-year period.

20.0 DUTIES OF THE CHIEF NATIONAL STEWARD

20.1 The co-ordination of all Judges and Stewards each of whom come under his control, and he shall collate all general reports pertaining to all events.

20.2 The C.N.S. shall allot Judges to all National Title Category 1, 2 and 3 shows and handle all correspondence relevant to each event.

20.3 He shall carry out a review of the handbook and its effectiveness and report amendments to the N.C.C. for action.

20.4 The C.N.S. is a general mediator for the Sport and his advice and authority should be respected by all A.S.R.F. members.

21.0 APPOINTMENT OF THE DIVISIONAL CHIEF STEWARD AND STEWARDS

21.1 A C.S. may be appointed for a period of two years.

21.2 Nominations will be called for the position of C.S. each two years.

21.3 Nominations from any A.S.R.F. members with A.S.R.F. Stewards experience will be accepted for the Chief Steward's position.

21.4 The Divisional Council at its A.G.M. may appoint the Chief Steward for the ensuing two-year period.

22.0 DUTIES OF THE DIVISIONAL CHIEF STEWARD

22.1 The Chief Steward will organise the stewarding of the A.S.R.F. sanctioned events in his Division.

23.0 DUTIES OF THE DIVISIONAL STEWARDS

23.1 Act as Steward under the control and direction of the Divisional Chief Steward.

NOTE: Whilst appointed by the Divisional Council the Divisional Chief Steward and the Divisional Stewards act under the authority of the Chief National Steward.

24.0 APPOINTMENT OF SHOW JUDGES

24.1 Show Judges will be appointed for the period of two years.

24.2 The Divisional Council will recommend suitably qualified Show Judges for appointment by the N.C.C.

NOTE: Persons wishing to become Show Judges should undertake a training programme in association with the local Show Judges. On passing the training programme the person can then apply for a Show Judge position.

25.0 TECHNICAL ADVISORY COMMITTEE

25.1 Every D.C. of each State or Territory shall either:

Have a permanent sub-committee being the Technical Advisory Committee (T.A.C.) that deals with technical matters in relation to all A.S.R.F class vehicles; or have in place a formal delegation to other committees that provide the above-mentioned service.

The whole of the T.A.C. service must be provided in one form or other, or a combination thereof.

25.2 The T.A.C. is responsible for establishing and maintaining acceptable building standards for all A.S.R.F. class vehicles with respective State and Territory based registration authorities.

25.3 The T.A.C. is empowered to liaise directly with the respective State or Territory based registration authorities or any other body where technical matters arise in relation to an A.S.R.F. classified vehicle

within the jurisdiction over the State or Territory in which the T.A.C. is established.

- 25.4 The T.A.C. is empowered to liaise directly with other motoring groups and other parties in the State or Territory in which the T.A.C. is established.
- 25.5 The composition of the T.A.C. will be as follows:
- (a) Chief Inspector (or equivalent)
 - (b) Ordinary members consisting of either:
 - (i) Delegates submitted by the Affiliated clubs from time to time; and
 - (ii) Individual members as may apply to best provide the service; or membership as required by the incorporated body's constitution, as appropriate.
 - (c) Other officers as may be required by law.
 - (d) Appointment shall be for a minimum of two years.
- 25.6 The T.A.C. may:
- (a) Be separately incorporated if required by law to do so;
 - (b) Obtain Professional Indemnity Insurance if necessary;
 - (c) Operate a bank account if appropriate;
 - (d) Seek assistance from relevant consultants as may be required;
 - (e) Admit non-federation members to its meeting;
 - (f) Represent non-federation members' interests within the scope of its delegation.
- 25.7 The T.A.C. must:
- (a) Report to the D.C. in relation to its activities and financial affairs;
 - (b) Hold meetings on a regular basis to conduct the business of the T.A.C.
- 25.8 The T.A.C. is empowered to process applications on behalf of members of the A.S.R.F. for the purpose of assessing applications against the relevant building manual or guidelines for the modification of vehicles in its State or Territory of operation.
- 25.9 Any requirement for the A.S.R.F. to liaise with the Commonwealth and its departments or agencies may be conducted by the National Technical Advisory Committee or its nominated agent.

26.0 NATIONAL TECHNICAL ADVISORY COMMITTEE

26.1 The N.T.A.C shall comprise of the nominated representative of each State or Territory T.A.C.s together with a non-voting Chairman being the National T.A.C Coordinator. The N.T.A.C. is empowered to appoint a N.T.A.C. spokesperson. The nominated spokesperson will be the point of contact for and on behalf of the N.T.A.C.

26.2 The N.T.A.C. shall meet at a minimum of once per year to review any changes to any nationally based building manual or guidelines for the modification of vehicles. The purpose of this meeting is to also foster the interchange of information and adopt a common approach wherever practicable for the betterment of the hobby.

26.3 The N.T.A.C. shall be empowered to engage such consultants as may be necessary for the purpose of advising the N.T.A.C. in respect of any dealings with the Commonwealth or its departments and agencies. The N.C.C is to be advised of such consultations.

27.0 APPOINTMENT OF THE NATIONAL T.A.C. COORDINATOR

27.1 A N.T.A.C.C. may be appointed for a two year period.

27.2 Nominations will be called for the position of N.T.A.C.C. each two years.

27.3 Nominations from any A.S.R.F. member with T.A.C experience will be accepted for the N.T.A.C.C. position.

27.4 The N.T.A.C at its annual Conference will make a recommendation to the N.C.C. for the position of N.T.A.C.C.

27.5 The N.C.C. will at its A.G.M. or other General Meeting consider the N.T.A.C. recommendations for ratification.

28.0 DUTIES OF THE NATIONAL T.A.C. COORDINATOR

- 28.1 Represent the N.T.A.C. on the N.C.C.
- 28.2 Convene and lead N.T.A.C. meetings.
- 28.3 Liaise with State T.A.C. Chief Inspectors and coordinate information flow within the N.T.A.C.
- 28.4 Maintain working knowledge of each State system.
- 28.5 Represent the A.S.R.F. at Federal AMVCB meetings where appropriate and attend State DOT meetings where requested by the relevant Director.
- 28.6 Lead the N.T.A.C. in T.A.C. policy discussion, decision making and development procedures.

29.0 APPOINTMENT OF THE STATE T.A.C. CHIEF INSPECTOR

- 29.1 The Divisional Council will appoint the State T.A.C. Chief Inspector for a maximum of a two year term.
- 29.2 Nominations shall be called for the position of State T.A.C. Chief Inspector as required.
- 29.3 Nominations from any A.S.R.F. member with relevant experience and qualifications will be accepted for the State T.A.C. Chief Inspector position.
- 29.4 The Divisional Council will when necessary appoint the State T.A.C. Chief Inspector for the following two years.

30.0 DUTIES OF THE STATE T.A.C. CHIEF INSPECTOR

- 30.1 The State T.A.C. Chief Inspector shall lead the State T.A.C. in the conduct of its role as documented in part 25.0

31.0 FINANCE

- 31.1 The financial year of the A.S.R.F. shall be from 1st July to 30th June.

- 31.2 The income and property of the A.S.R.F. whencesoever derived shall be applied solely towards the promotion of the objectives of the A.S.R.F. and no portion there-of shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to the members of the A.S.R.F., or relatives of members, provided that nothing herein shall prevent the payment in good faith of remuneration to any officer or servant of the A.S.R.F. or to any members of the A.S.R.F. in return for any services actually rendered to the A.S.R.F. or reasonable and proper rent for premises let by any member of the A.S.R.F.
- 31.3 The funds of the A.S.R.F. shall be banked in the name of the A.S.R.F. Inc. and shall be operated upon by the Secretary and one person nominated by the N.C.C. as co-signer.
- 31.4 The N.C.C. can authorise the National Director/National Coordinator to approach the recognised A.S.R.F. Trading Bank with a view to securing a loan on behalf of the A.S.R.F.
- 31.5 It shall be the duty of the Secretary to maintain the books of accounts of the A.S.R.F. and to be nominally responsible to the N.C.C.
- 31.6 The Secretary shall submit at least one audited Annual Financial Statement per year to the N.C.C. Such Audit to be carried out by N.C.C. appointed registered Accountant.
- 31.7 All financial arrangements between the A.S.R.F. Inc. and other parties shall be in writing and signed by both parties.

32.0 RETIREMENT OR UNSATISFACTORY CONDUCT

- 32.1 Any term of office can be terminated by, the expiry of

the applicable term, voluntary retirement, or a vote of no confidence by the group who appointed the officer.

- 32.2 The N.C.C. has the right to approach any Divisional Council to request the removal of any Divisional Official.
- 32.3 A Director has the authority to suspend any A.S.R.F. member for any acts or conduct detrimental to the A.S.R.F.
- 32.4 Any member so suspended loses all A.S.R.F. rights and privileges.
- 32.5 The suspension shall be discussed at the Directors next Divisional Council meeting (the suspended member can be present to state his case) and a decision shall be made to terminate the suspension or nominate a date when the suspension will be terminated. After the expiration of that period the person can re-apply for membership of the A.S.R.F.
- 32.6 The suspended member can appeal to the N.C.C. for ratification or otherwise of the suspension.
- 32.7 If the N.C.C. upholds the suspension the member is expelled from the A.S.R.F. for a period determined by the N.C.C. After the expiration of that period the person can re-apply for membership of the A.S.R.F.
- 32.8 If an "out of division" A.S.R.F. member is suspended the member's Divisional Director must be advised of the suspension and the reasons for the suspension.
- 32.9 All positions can be filled at any time when resignation or dismissal makes it necessary.

33.0 DIVISIONAL COUNCIL AREAS

- 33.1 Queensland: The State of Queensland and that part of NSW north of the 30 degree South Latitude.
- 33.2 New South Wales: The State of New South Wales but excluding that part of New South Wales which is north of the 30 degree South Latitude, south of a line 10 Km north of its River Murray border, the Broken Hill area.
- 33.3 Victoria: The State of Victoria and that part of New South Wales which is south of a line 10 Km north of Victoria's River Murray border.
- 33.4 South Australia: The State of South Australia also including Northern Territory and Broken Hill, NSW.
- 33.5 Western Australia: The State of Western Australia.
- 33.6 Tasmania: The State of Tasmania.
- 33.7 A.C.T.: That area as delineated by the ACT Tourism map.
- 33.8 Any A.S.R.F. member's vehicle must be built and maintained to the standard required by the vehicle registration authority in which they reside irrespective of their Divisional Council area.

34.0 AMENDMENTS

- 34.1 This Constitution may be amended at the A.G.M. of the N.C.C., or at a Special General Meeting called for the purpose, provided that the amendments are accepted by at least 2/3rds of the representatives and the proposed amendment is circulated to all representatives at least six weeks in advance.

35.0 DISSOLUTION

35.1 If upon the winding up or dissolution of the A.S.R.F. there remains after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the A.S.R.F., or relatives of members, but shall be given or transferred to some other institution, society or body having objectives similar to the objectives of the A.S.R.F. and which shall prohibit the distribution of its income and property among its members, or their relatives, such institution, society or other body to be determined by the members of the A.S.R.F. at or before the time of dissolution and if and so far as effect cannot be given to the aforesaid provision then for some charitable object.

35.2 The clause headed "Amendments" be qualified to prohibit alterations to the above clause.

36.0 DATE OF EFFECT

36.1 This amended Constitution came into effect by the prescribed majority of representatives of the N.C.C. on 26th November 2014
